Special Consideration and Special Arrangements for Assessment

Students who suffer illness or misadventure that may affect their academic performance may request that they be given Special Consideration in relation to the determination of their results.

Students who are experiencing difficulty in meeting assessment tasks due to competing essential community commitments may request that Special Arrangements be made in respect of any or all factors contributing to their assessment.

The Faculty of Science policies on these issues apply to all Mathematics and Statistics units of study. All information relating to these policies, including the Application Packs and instructions on how to apply, can be obtained from http://www.science.usyd.edu.au/cstudent/ug/forms.shtml.

Before applying for special consideration or special arrangements, please read the Faculty Policy to determine whether or not you are eligible.

How to apply

Applications for special Consideration must be made within seven days of the date for which consideration is being sought.

Applications for special arrangements must be submitted at least seven days BEFORE the due date of the assessment or examination for which alternative arrangements are being sought.

The application procedure is as follows.

- Obtain the application forms from the web or from the Student Information Office of the Faculty of Science.
- Take the original paperwork, plus one copy for each piece of assessment for which consideration is being sought, to the Student Information Office of the Faculty of Science. Note that applications are to be lodged with the Science Faculty, regardless of the faculty in which you are enrolled (with the exception of Pharmacy). Your copies will be stamped at the Student Information Office.
- Take the stamped documentation to the Mathematics Student Office, Carslaw room 520 (opposite the lifts on Carslaw Level 5). Your personal information must be completed on all the forms, including the Academic Judgement form, before the form will be accepted.

Note that an application for special consideration or special arrangements is a request only, and not a guarantee that special consideration will be granted or special arrangements made.

Special consideration relating to assignments, projects, etc.

The Faculty policy applies.

Special consideration relating to quizzes.

If your application for consideration relating to a quiz is successful then either a pro-rata mark for the missed assessment based on other assessment tasks for that unit of study will be awarded, or a make-up quiz will be arranged.
Special consideration relating to end-of-semester examinations.
The Faculty policy applies.

Special consideration relating to attendance.
The Faculty policy applies. Note that special consideration will not be granted for brief illness or minor misadventure that causes you to miss a tutorial. Unless a quiz or test was held during the tutorial, applications for special consideration in such cases will not be accepted.

Jury duty, military service, national sporting and religious or cultural commitments.
For matters such as these the Faculty’s Special Arrangements Policy applies.